



# Victorian Folk Music Club Inc.

PO Box 215 Ringwood East 3135, Victoria, Australia

Reg No. A2511Y ABN 28 668 156 714

## Guidelines for awarding a Life Membership of the Victorian Folk Music Club

---

Amendments .....	1
1.0 Introduction: .....	2
2.0 Life Membership .....	2
3.0 Nomination for Life Membership.....	2
4.0 Award Criteria.....	2
4.1 Important Note.....	2
5.0 Process for Assessment of Applications .....	3
6.0 Awarding of Life Membership.....	3
7.0 Retraction of a Life Membership.....	3
8.0 Benefits of Life Membership.....	3

### Amendments

Date	Amendments	Amended by
7/5/2015	Club banner & amendments history added. Initial release after approval of committee	TJV
16/7/2025	Updated and approved by committee	TJV & CMcL

## **1.0 Introduction:**

This document is intended to:

1. Lay out the general guidelines for determining the eligibility of a member of the Victorian Folk Music Club to be awarded a Life Membership.
2. Be a guide to the process of awarding a Life Membership.

## **2.0 Life Membership**

Life Membership is the highest Award available to recognize the exceptional contribution of individuals to the Victorian Folk Music Club. It is therefore only to be awarded in exceptional circumstances.

## **3.0 Nomination for Life Membership**

Any financial Member may nominate another member for consideration for the Life Membership award. Nominations must be submitted in writing and must be signed by two current financial members (unrelated members) of the Club.

The nomination should be prepared so as to set out the achievements and activities of the nominee and at a minimum must meet the award criteria as set out below in section 4.0. Nominations should be submitted to the Secretary of the General Committee.

## **4.0 Award Criteria**

In considering the award of Life Membership an individual should have demonstrated significant, sustained and high quality service enhancing the reputation and the furthering of the aims of the Victorian Folk Music Club.

These points will be taken into account when considering any nomination:

- The nominee's length of service to the Club shall be at least 10 years and include significant and outstanding time serving as an office bearer or on a committee or serving in other positions within the club.
- The general attitude and overall demeanour of the nominee to ensure that the attitude is one that reflects a dedication to the values of the Victorian Folk Music Club.
- The nominee will have provided valued leadership and/or been an outstanding role model to the members in general.
- The nominees' service must reflect favourably on and brought credit to the Club.
- The nominee must be a current active financial member.

## **4.1 Important Note**

These points apply in whatever role the nominee has participated in during their service in the Victorian Folk Music Club. Achieving the minimum service levels will not in any way automatically guarantee the award of Life Membership

Retrospective allocation of this award to individuals no longer involved in The Victorian Folk Music Club will not be made.

## **5.0 Process for Assessment of Applications**

All nominations must demonstrate attainment of minimum service requirements and other details of exemplary service.

- The General Committee (a minimum quorum is required) will assess any nominations for Life Membership based on the established criteria.
- Should the nominee for Life Membership be a current Committee Member, a Special Committee Meeting will be convened to consider the nomination with the nominee being excluded from attending this meeting.

If the General Committee decides that no suitable candidates have been nominated or there is not unanimous agreement then no Life Membership shall be awarded for that year.

## **6.0 Awarding of Life Membership**

Life Memberships will be awarded at a Club event determined by the Committee and convenient to the recipient.

## **7.0 Retraction of a Life Membership**

Retraction of a Life Membership Award may occur where the recipient has conducted himself/herself in a manner that reflects directly and adversely on the image or activities of the Victorian Folk Music Club. This provision will only be exercised in exceptional circumstances and will require the unanimous agreement of the General Committee to be enacted. As part of the deliberations, the Life Member in question is to be given an opportunity to present their case for retention of their Life Membership status.

## **8.0 Benefits of Life Membership**

In addition to the status of membership of a select group within the Victorian Folk Music Club, Life Membership will be recognized by:

- Award of the Life Membership at a Club event as outlined in Item 6.0.
- Exemption from payment of the Club's annual membership fee and entry fees at Club events.
- Listing in the Victorian Folk Music Club Web site and other official documents.
- Invitations to attend all official Club functions.